



Privacy Policy of the Combat Sports Commission

About this privacy policy

The *Privacy and Responsible Information Sharing Act 2024* (PRIS Act) contains the Information Privacy Principles (IPPs), a set of principles regulated entities must follow when handling personal information.

The IPPs include a requirement to publish an up-to-date privacy policy that is clear, concise, and written in plain language.

Our functions involving personal information

The Combat Sports Commission (“we”, “us”, “our”) handles personal information when performing our functions (under the *Combat Sports Act 1987*) and delivering related services, these include:

- registering contestants and industry participants (including renewals, conditions, suspensions and cancellations);
- issuing, varying, suspending and cancelling permits for combat sports contests;
- helping to protect the health, safety and integrity of contestants, including medical and weigh-in requirements and related oversight;
- setting and recommending standards, specifications, code of conduct or other forms of guidance for the purpose of maintaining proper standards in combat sports;
- monitoring compliance and taking disciplinary/enforcement action, including inquiries into legislative breaches; and
- Advising the Minister on combat sports and any matter that is connected with or incidental to combat sports.

Personal information collection, use and disclosure

Personal information is defined in the PRIS Act as "information or an opinion, whether true or not, and whether recorded in a material form or not, that relates to an individual, whether living or dead, whose identity is apparent or can reasonably be ascertained from the information or opinion".

The PRIS Act sets out a non-exhaustive list of examples of different types of personal information.

Put simply, if your identity can be reasonably ‘worked out’ from the information or an opinion, it is your personal information. Importantly, personal information:

- Does not have to be true.
- Does not have to be written down or recorded.
- Can be related to you directly or indirectly.
- Can relate to a person who is alive or deceased.

A subset of personal information can be sensitive. Sensitive personal information includes information about your race or ethnic origin, gender identity, sexuality, political opinions or association, religious or philosophical beliefs, professional or trade union memberships, criminal record, and health, genetic, genomic or biometric information.



The PRIS Act contains additional rules that apply to regulated entities when they handle sensitive personal information. If you are unsure whether information is personal information or sensitive personal information, the resources on the website of the Office of the Information commissioner (who regulates the PRIS Act) may assist you.

When we collect personal information (and what we collect)

When you...	We collect...	Because in order to perform our functions we must...
apply for, renew or change your registration as a contestant or industry participant (including providing information we request to assess whether you are fit and proper, medically cleared and understand your duties)	identity and contact details (e.g. name, date of birth, address, phone, email) and supporting documents (e.g. photo ID and photo); relevant eligibility information such as fitness/medical information (where required); and information relevant to integrity and compliance (including information we may obtain from WA Police for fit and proper person assessments)	assess and decide registration/renewal applications; impose, vary or remove conditions/restrictions; maintain statutory registers; and communicate with you about registration matters.
apply for, vary or manage a permit/contest card, or compete or participate in (or help conduct) a contest (including pre-contest weigh-ins, medical examinations and recording contest outcomes)	contest and event information (e.g. bout and opponent details, weight class, permit/contest card details, roles of officials and other industry participants); contestant health and safety information (e.g. weights, medical clearances/certifications, concussion referrals/assessments, and contest results recorded in record books); and healthcare practitioner information (e.g. name, contact details, registration details and professional medical opinions provided on approved forms)	issue and manage permits; oversee contests and ensure compliance with approved contest rules and regulatory requirements; and help protect the health and safety of contestants before, during and after contests.
pay fees (e.g. registration, renewals, permits or replacement record books) or we reconcile payments	payment and transaction information (e.g. payer name, amount paid, payment reference and limited (cont.)	process fees, reconcile payments, issue receipts/confirmations, and manage financial records.



	payment card details received for reconciliation)	
contact us, subscribe to updates, or participate in engagement activities (e.g. surveys or feedback on our policies, procedures, training and services)	contact details and communication records; and feedback you provide (including views or opinions you choose to share)	respond to enquiries; send operational notices and reminders; and improve our policies, training, and regulatory practices.
are involved in a compliance, investigation or disciplinary process (including where we request information relevant to a contest, or where we consider suspending/cancelling/varying a registration or permit)	information relevant to the issue being considered (which may include identity and contact details, statements and submissions, evidence and supporting documents, contest-related records, and health/integrity information where relevant)	monitor compliance; conduct inquiries (including into alleged sham contests); provide procedural fairness (e.g. giving you a reasonable opportunity to be heard); and make and review regulatory decisions.

How we collect personal information

There are a few ways we collect personal information, including where we ask you for it (or you give it to us) and where we collect it from someone else. These methods include:

- directly from you, for example when you apply for or renew registration, pay fees, make an enquiry, or provide feedback (including via online portals, education modules, forms, email, phone or in person);
- from documents and records created in connection with contests, including permits/contest cards, contestant record books, weigh-in records, and contest results recorded by our appointees;
- from industry participants (including promoters/permit holders) as part of permit applications, contest documentation, and information relevant to running a contest;
- from healthcare practitioners, for example medical clearances, certificates, examinations, concussion referrals/assessments and other health-related opinions provided on approved forms;
- from WA Police, where needed to assess whether a person is a fit and proper person;
- from other combat sports regulators, where relevant to mutual recognition or clearance of registration;
- from our payment service provider, to confirm payments and reconcile transactions; and
- from publicly available sources (for example public registers of healthcare practitioners), where needed to verify identity, qualifications or registration details.

Our relationship to the Department of Creative Industries Tourism and Sport

The Department of Creative Industries Tourism and Sport (CITS) provides services to the Combat Sports Commission which enable it to carry out its objectives. These services include those relating to staffing, information management (including privacy risk management), information technology infrastructure,



cyber security and freedom of information. As such, your personal information may be held by CITS, however, it will not be used or accessed other than for the purposes of enabling the Combat Sports Commission to carry out its functions.

A note about social media

We use Facebook for the purposes of circulating information, seeking industry consultation, publishing a calendar of events, board recruitment and advertising seminars/webinars which we host. When you comment on or engage with us on Facebook, it is not just us collecting your personal information. The collection and management of any personal information you share is also governed by that platform's own terms of service and privacy policy.

Where you wish to engage with us in a way that may reveal personal information about yourself, we encourage you to contact us directly.

Choosing not to identify yourself

In most circumstances we need to know who you are to manage our relationship with you and to ensure that we are able to perform our functions in a way which ensures the safety and integrity of combat sports contests in Western Australia.

Where it is possible to engage with you without identifying you, we will provide you with that option. For instance, when you:

- email us with general enquiries;
- participate in social media surveys or some stakeholder consultation exercises; or
- report the misconduct or statutory breaches of others;

you are not required to provide your name.

When we de-identify information for these purposes we take steps to protect the de-identified information from misuse, loss and from unauthorised re-identification, access, modification or disclosure.

De-identifying personal information we collect

In limited circumstances we de-identify personal information we collect and hold, particularly for the purposes of preparing data for sharing with research collaborators.

When we de-identify information for these purposes we take steps to do so in a manner which protects the security of that information.

Automated decision making

We do not use any automated decision-making processes when we perform our functions or deliver our services.



Our use of service providers

Registrants are required to complete training content relating to concussion symptoms and care which is provided by the organisation Connectivity Traumatic Brain Injury Australia Limited ('Connectivity'). For Information on how Connectivity manages your personal information, please visit [Connectivity's privacy policy](#).

A note about website privacy

CITS manages our website. Website visit data – which includes IP address, type of device, browser or operating system you are using, the previous site you visited, date/ time you accessed our website, the pages you accessed and documents you downloaded – is collected for statistical and system administration purposes, including:

- Monitoring and protecting our website from cyber security threats.
- Monitoring website performance to enhance your experience when using our website.
- Understanding usage trends to make sure our website is easy to find and meets the needs of its users.

CITS does not use website visit data to identify you, except in circumstances requiring the involvement of law enforcement. To find out more about the management of the CITS website, please review CITS' [website privacy statement](#).

Security and retention of personal information

We know the importance of keeping personal information safe throughout its lifecycle. At the Combat Sports Commission:

- We ensure that staff understand how to protect your personal information by providing training with respect to privacy, cybersecurity, records management and information classification.
- Our decisions about information security, procurement, contract management, and service provider risk are informed by whole-of-WA-government policy.
- Both CITS and the Combat Sports Commission continue to establish, review and update internal policies and procedures and to comply with relevant legislative requirements and whole-of-WA-government policies.
- We also take steps to ensure personal information is stored securely, not kept longer than necessary, and disposed of appropriately.

Access and correction rights

You may access and seek correction of your personal information pursuant to the *Freedom of Information Act 1992* (FOI Act) subject to limitations set out in the FOI Act. For further information please contact CITS FOI on foi@cits.wa.gov.au or visit CITS' [information statement](#).



Contact us

If you have any feedback or queries about the Combat Sports Commission, its handling of your personal information please contact us using the following details.

Combat Sports Commission

Department of Creative Industries, Tourism and Sport

246 Vincent Street, Leederville WA 6007

PO Box 8349, Perth Business Centre WA 6849

Telephone 61 8 6552 1604

Email combatsport@cits.wa.gov.au

In accordance with our obligations under the PRIS Act all complaints alleging an interference with your privacy will be referred to our designated Privacy Officer.