

Off-road Vehicle Area Grants Program – Round 2

Application form

Office Use Only	
Application Number	
Record Manager ID	

General Information

Applicant Details		
Name of the Local Government, State Government Agency or Incorporated Association		
Key contact information		
Name		
Position		
Contact phone number		
Email address		
In-kind applications (In-kind may include internal capability to obtain relevant statutory approvals and complete civil construction work)		
Is this an in-kind application?	Yes	No
If 'Yes', provide name, role (if relevant) and contact details		
Conflict of interest		
If you believe there may be a conflict of interest, contact the Department of Local Government, Industry Regulation and Safety (LGIRS) – orv@lgirs.wa.gov.au before continuing with this application. Applicants must also notify LGIRS immediately if a conflict of interest arises at any stage during the project.		
Do you, or anyone involved in this project (including planning, application preparation, delivery, or decision-making) have any conflicts of interest?	Yes	No
If 'Yes', what type of conflict?	Actual Perceived Potential	

Provide the type of interest	Financial interest
	Personal/relationship interest
	Professional/employment interest
	Role-based conflict
	Other. Please describe:

Program Information

Off-road Vehicle Areas Grants Program - Round 2 (2026 to 2028)

Program Category (select one)	New ORVA
	Upgrade and/or maintenance to existing ORVA
Project Title	
Project Location	
Key Personnel	
Project Start Date	
Project End Date	
Total Project Cost (AU\$)	
Grant Amount Requested (AU\$)	

Support documentation

List all attachments you are submitting.

Example: 1. Project Plan

Project Details

1. Advise the location of the project.

Ensure you include a plan and details of the tenure of the land as support documentation.

2. Provide a clear and concise description of the project.

What are the goals, objectives, key activities and vision for the future?
Who will manage the project delivery?

3. If this project involves joint management or multiple partners (including in-kind participation), please describe how responsibilities will be divided.

Specify the roles of each partner, decision-making process, coordination mechanisms and accountability arrangements

4. Provide project budget details and how it was developed.

Please provide details of total budget. How does the requested amount fit into the total project?

Joint applications should include in-kind contributions or an additional external funding, specify the nature, estimated value, source, and confirm whether these contributions have been formally committed or approved.

5. Describe expected outcomes.

Summarise specific, measurable results expected, including short- and long-term outcomes and how success will be measured.

6. Describe how the project will benefit the area and local community, including expected outcomes and how they will be measured.

Describe who benefits, where, how, and when, and include the evidence or measures you will use to track outcomes.

For joint applications, specify which organisation will take the lead and be responsible for monitoring, reporting, and overall accountability for project outcomes.

7. Describe the extent to which the project demonstrates originality, innovation or significant improvements to high-quality Off-road Vehicle areas.

Originality: What would make the project unique compared to other ORV areas?

Innovation: What new technologies, methods or approaches will be implemented?

Significant improvements: What would make your project stand out?

8. Outline how the project will improve access to the Off-road Vehicle Areas.

Describe how your project will make it easier, safer, or more inclusive for riders to reach and use the Off-road Vehicle area (e.g., better entry points, signage, parking, or connectivity).

9. Describe how the project will impact the local environment.

Provide information about the benefits to the local area, environment and community. Outline any measures to mitigate potential adverse effects.

For joint applications, specify which organisation will be responsible for environmental compliance and monitoring.

10. Detail the level of collaboration with external stakeholders.

Provide specific information on each party's role and responsibility.

11. Explain how the quality of the Off-road Vehicle area will be ensured.

Provide specific information on the measures and tools implemented.

12. Explain the strategies and tools used to collect user (rider) feedback when planning to create or develop the Off-road Vehicle area.

Describe any consultation methods, engagement activities, or tools used to understand rider needs, expectations, safety concerns, or preferences.

For joint applications, specify which organisation will be responsible for collecting, analysing, and reporting the information.

<p>13. Confirm that your project will comply with all relevant planning, approvals, legislative requirements and required obligations. If 'No', the application will not be accepted.</p>	
Yes	No
<p>14. Specify the planning, approvals and legislative requirements you will be required to comply. List the approvals needed and your progress toward obtaining them.</p>	
<p>15. Confirm you will submit all necessary documents to support this application, including financial statements. For information on support documentation, access the 'Off-road Vehicle Area Grants Program Guidelines – Round 2'. Financial statements should include your Profit and Loss and Balance Sheet for the previous financial year.</p>	
Yes	No

Project Budget Template

Expenditure		Income	
1. Administration		1. Earned Income	
2. Preparation		2. Corporate Sponsorship	
3. Development		3. Other Federal Government	
4. Delivery		4. Other State Government	
5. Notes		5. Local Government	
		6. Other Income	
		7. Notes	
Expenditure In-Kind		Income In-Kind	
1. Administration		1. Administration	
2. Preparation		2. Preparation	
3. Development		3. Development	
4. Delivery		4. Delivery	
5. Notes		5. Notes	
Total		Total	

Program Review and Contact Permission

LGIRS regularly examines its programs to ensure they are achieving their intended outcomes.

We may evaluate the Off-road Vehicles Area Grants Program – Round 2 to:

- study how the program has been implemented.
- assess how well the outcomes and objectives have been achieved.

Are you willing to be contacted by the LGIRS to participate in future research related to the evaluation of this program?

Yes	No
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Declaration by the Submitting Officer

I declare the information provided in this form is, to the best of my knowledge, true, accurate, and complete.

I also confirm I am duly authorised by the organisation's Board, Committee, Council, or CEO to submit this application on its behalf via electronic transmission.

Signature	
Submitting Officers name	
Submitting Officers position	
Submitting Officers contact details	

End of application