

Creative Learning Residencies

Declaration of support

This document confirms that I have read and understand the expectations of all parties participating in the Department of Creative Industries, Tourism and Sport's (CITS) Creative Learning Residencies program.

Name of school		ICSEA	
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Title	Name	Signature	Date
Principal			
School project coordinator			
Creative practitioner			
Creative practitioner			

Roles and responsibilities of school

A Creative Learning grant requires support from schools to ensure success.

The school confirms that it will:

- sight and record information relating to current Working with Children Checks of personnel working on project delivery
- in cases where the school is the applicant, prioritise industry standard creative professional fees, including superannuation and travel allowances
- where possible, provide financial and in-kind support for the project within existing school resources and/or other external fundraising
- provide adequate staff support to ensure program success
- provide adequate logistical support, workspace and storage for the requirements of the residency
- acknowledge that providing a Casual Relief Teacher may be required across the project
- ensure a teacher is always present when a creative practitioner is working with students
- acknowledge that teachers are active participants and will work alongside the creative practitioner to deliver the program
- be responsible for classroom management and behavioural expectations
- work with the creative practitioner to ensure the project aligns across learning areas and curriculum outside of the arts
- ensure the creative practitioner is welcomed into the school community
- celebrate and share project progressions and success with the school community and CITS
- prior to commencing, provide appropriate information and support to the creative practitioner regarding students with additional and/or high needs.

Roles and responsibilities of creative practitioner

The creative practitioner confirms that he/she/they will:

- provide a current Working with Children Check and any other clearances as required by the school
- notify their key contacts at the school if they are left with student cohorts without the presence of a teacher
- facilitate professional learning conversations with the teachers and/or school leadership
- support and empower teachers in developing their teaching capacities
- collaborate with the school to ensure the best creative and learning outcomes for students
- acknowledge and learn from the skills and expertise of school staff
- regularly debrief with relevant key personnel at the school
- be respectful of the parameters and environment in which the school operates
- celebrate and share project progression
- work with relevant staff to ensure the project aligns across learning areas/curriculum outside of the arts.