Creative Learning Residencies

Declaration of support

This document confirms that I have read and understand the expectations of all parties participating in the Department of Creative Industries, Tourism and Sport’s (CITS) Creative Learning Residencies program.

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| **Name of school** |  | **ICSEA** |  |

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| --- | --- | --- | --- |
| **Title** | **Name** | **Signature** | **Date** |
| **Principal** |  |  |  |
| **School project coordinator** |  |  |  |
| **Creative practitioner** |  |  |  |
| **Creative practitioner** |  |  |  |

**Roles and responsibilities of school**

A Creative Learning grant requires support from schools to ensure success.

The school confirms that it will:

* sight and record information relating to current Working with Children Checks of personnel working on project delivery
* in cases where the school is the applicant, prioritise industry standard creative professional fees, including superannuation and travel allowances
* where possible, provide financial and in-kind support for the project within existing school resources and/or other external fundraising
* provide adequate staff support to ensure program success
* provide adequate logistical support, workspace and storage for the requirements of the residency
* acknowledge that providing a Casual Relief Teacher may be required across the project
* ensure a teacher is always present when a creative practitioner is working with students
* acknowledge that teachers are active participants and will work alongside the creative practitioner to deliver the program
* be responsible for classroom management and behavioural expectations
* work with the creative practitioner to ensure the project aligns across learning areas and curriculum outside of the arts
* ensure the creative practitioner is welcomed into the school community
* celebrate and share project progressions and success with the school community and CITS
* prior to commencing, provide appropriate information and support to the creative practitioner regarding students with additional and/or high needs.

**Roles and responsibilities of creative practitioner**

The creative practitioner confirms that he/she/they will:

* provide a current Working with Children Check and any other clearances as required by the school
* notify their key contacts at the school if they are left with student cohorts without the presence of a teacher
* facilitate professional learning conversations with the teachers and/or school leadership
* support and empower teachers in developing their teaching capacities
* collaborate with the school to ensure the best creative and learning outcomes for students
* acknowledge and learn from the skills and expertise of school staff
* regularly debrief with relevant key personnel at the school
* be respectful of the parameters and environment in which the school operates
* celebrate and share project progression
* work with relevant staff to ensure the project aligns across learning areas/curriculum outside of the arts.