



Department of
**Creative Industries,
Tourism and Sport**

Sport and Recreation

Athlete Travel Subsidy Scheme (ATSS)

Scheme Guidelines

Contents

1. Athlete Travel Subsidy Scheme Information	3
1.1 About the Scheme	3
1.2 Outcome and Objectives	3
1.3 Definitions	3
1.4 Athlete Eligibility	4
1.5 Subsidies can be used for	5
1.6 Subsidies cannot be used for	5
1.7 Performance Categories	6
2. How to apply	8
2.1 Applicant information	8
2.2 Application Assessment	8
2.3 Outcome Notification	9
2.4 Application Periods	9
3. Payment	9
3.1 Payment Allocations	9
4. Terms and Conditions	9
5. Further information	10

1. Athlete Travel Subsidy Scheme Information

1.1 About the Scheme

The Regional Athlete Travel Subsidy Scheme (ATSS) is an initiative of the broader Regional Athlete Support Program (RASP). The Scheme provides financial assistance to talented junior athletes who reside in regional Western Australia with travel and accommodation costs to compete at regional, state, national and international championships or events.

The Scheme is designed to assist the Department of Creative Industries, Tourism and Sport (CITS), in meeting its regional strategic objectives. The intent is to subsidise costs of travel to Perth, a cost not borne by their metro counterparts.

1.2 Outcome and Objectives

The primary outcome of the ATSS is to support regional athletes that have progressed into the Talent Development/High Performance pathway of their chosen sport.

Subsidies are intended to offset the additional cost of travelling from regions to Perth, but not the total cost of participating in the event. Athletes must have undergone a selection process* endorsed by their respective Regional Sports Association (RSA) / State Sporting Association (SSA) or National Sporting Organisation (NSO) to participate at an event/competition within the sporting pathway* that is essential to be considered for selection to a higher-level team/event.

The ATSS is part of the State Government's Regional Athlete Support Program, administered by the Department of Creative industries, Tourism and Sport, supported by the Royalties for Regions Program.

*Please refer to 1.3 Definitions

1.3 Definitions

Selection Process: refers to a process whereby clearly defined performance criteria are applied to selecting only the highest performing athletes onto a squad/team, within the athlete development pathway controlled by the recognised RSA/SSA/NSO, and no element of chance is applied to that selection process. Where applicable, athletes must achieve advertised entry standards.

Pathway: The sport's pathway is determined by those events and competitions that complement the progression of the athlete towards State or National representation with the recognised peak organisation for the sporting activity in Australia. It refers

specifically to what is recognised by the SSA and the NSO as the milestone events that it is critical for athletes to participate in, to progress along that pathway.

Sport: a human activity capable of achieving a result requiring physical exertion and/or physical skill which by nature and organisation, is competitive and is generally accepted as being a sport.

CaLD: means culturally and linguistically diverse. This applies to groups and individuals who differ according to religion, language, ethnicity and whose ancestry is other than Aboriginal or Torres Strait Islander, Anglo-Saxon or Anglo-Celtic.

1.4 Athlete Eligibility

Applications can be submitted by individual athletes who must:

- Permanently reside in regional (country) Western Australia (as per regional boundaries designated by the department),
- Be selected and competing in one of the five performance categories,
- Be attending a recognised event that is part of their sport's State or National pathway,
- Be an Australian citizen or permanent resident,
- Be aged 12-18 years at the commencement date of the event they are participating in. Athletes become ineligible for support when they turn 19 years of age.
- Be a current registered member of a club or association that is affiliated with a SSA that is deemed eligible* by the department.
- Be validated and endorsed by their SSA
- Athletes are eligible to apply for one sport, per performance category, per financial year.
- Athletes are only eligible to apply once the event has been completed (or commenced for Categories 2 & 4) and applications must be submitted within 90 days of the event start date.

Athletes who are not endorsed by their SSA for reasons not related to performance criteria (e.g., outstanding debts to the SSA, breaches of codes of conduct, etc) will either be deemed ineligible for subsidy support or will have their subsidy payment withheld until the SSA advises that the issue has been resolved.

Regional athletes who attend school or university in metropolitan Perth or do not reside permanently in regional Western Australia are ineligible for subsidy support.

Athletes who meet all points above and are selected* to represent their region, Western Australia or Australia in an eligible SSA/NSO sanctioned state or national talent championships/event will be eligible to apply for a subsidy.

1.5 Subsidies can be used for

A subsidy is provided to offset the athlete's travel and accommodation costs related to regional travel to an event included in one of the five (5) designated Performance Categories. Fixed payment amounts are determined based on the athlete's performance category and the region from which they are travelling.

The payment table can be found in 3.0 – Payments

1.6 Subsidies cannot be used for

A subsidy cannot be used to offset costs associated with the following:

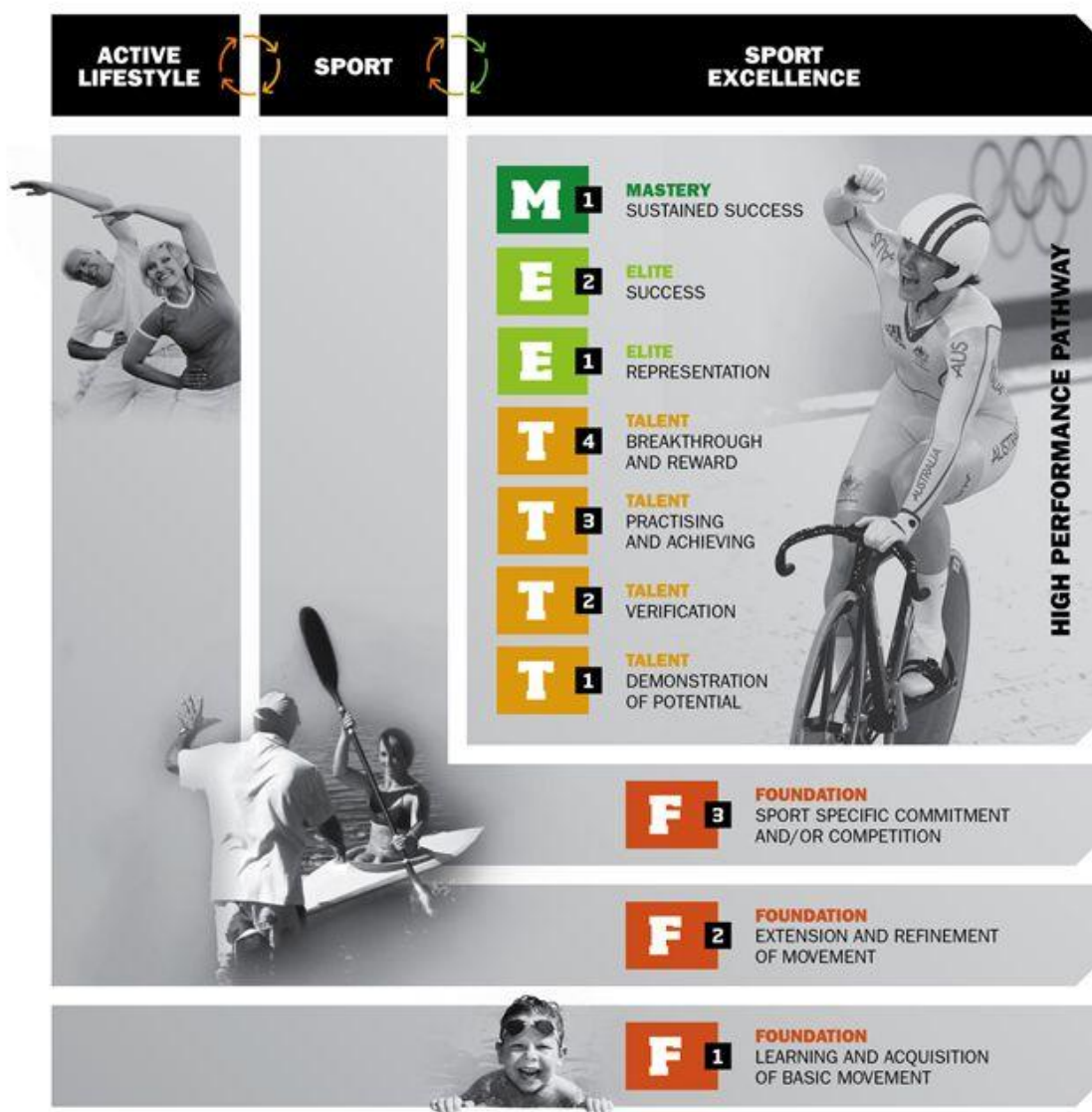
- Meals,
- Team uniforms,
- Sporting equipment,
- Medical/physiotherapy expenses unless the above costs are included within a contribution levy required to be paid by the athlete to an NSO/SSA/RSA,
- Travel to Country Week, School Sports or similar events unless they form part of a SSA formal selection process,
- Travel to school/university/touring team events,
- Travel to events where the athlete has chosen to represent WA or a Region in an event they have qualified or nominated for and has not been selected by the NSO/SSA/RSA,
- Travel costs incurred by athletes competing in sports not deemed eligible by CITS,
- Travel costs incurred by athletes competing in State representation teams, talent squads and/or training squads not selected/endorsed by the NSO/SSA/RSA,
- Travel costs incurred by athletes competing at events/competitions which do not form part of, or contribute to, the recognised NSO/SSA pathway,
- Expenses for family members attending the event with the athlete,
- Expenses relating to coach and official travel

1.7 Performance Categories

The Foundations, Talent, Elite and Mastery (FTEM) framework was developed by the Australian Institute of Sport to capture the ideal progression of the athlete pathway to become more successful.

Athletes must meet one of the five performance categories, which align with the FTEM framework, to be eligible for a subsidy.

The FTEM model:



ATSS Category	Category Description	FTEM Alignment
1	Athlete is competing at the highest level in the sport (by age group or otherwise) and is representing Australia at an international event	T4 / E1
2	Athlete is a member of an Australian squad travelling to participate in Australian squad training commitments, vying for selection in an Australian team	T4
3	Athlete is a member of a state team (or individual equivalent) traveling to represent Western Australia at national championships.	T3
4	Athlete as a member of a WA State squad, WA country team or equivalent, traveling to compete in State squad training/competition commitments, vying for selection into a WA State team (or individual equivalent).	T2
5	Athlete selected through a formal selection process to represent their sport's region, travelling to compete in a state championship/event vying for selection into state squad or WA country team (or individual equivalent)	T1 / F3

2. How to apply

2.1 Applicant information

- Applicants should read and understand the scheme guidelines before commencing the application process.
- Applicants should direct any initial queries to their SSA, local CITS office, or via the travel subsidy enquiry email address (see 5.0 Further Information).
- Applications must be submitted using the online application form available via the CITS website www.CITS.wa.gov.au/funding/sport-and-recreation-funding/regional-athlete-travel-subsidy-scheme and all sections must be completed. In submitting the application, the athlete makes a commitment to the department to comply with the Terms and Conditions applicable to ATSS.
- Athletes will be eligible to apply for a subsidy more than once per financial year in the same sport, provided any subsequent application is not in the same performance category.
- Payments are made to the nominated bank account stated within the application form, via Electronic Funds Transfer (EFT) once all applications have been assessed, validated by the SSA and processed.

2.2 Application Assessment

- CITS will contact the SSA to validate that the information relating to the athlete's application and performance level is accurate, and to confirm the team/event is integrated into the recognised pathway for that sport.
- The SSA may withhold endorsement for matters not related to performance.
- CITS will assess applications based on the Eligibility Criteria and Performance Categories funding framework.
- Subsidy amounts are subject to the number of eligible applications received and allocated budget.
- The assessment decision is final and no appeal regarding a decision will be entered.

2.3 Outcome Notification

- The assessment and notification process will be completed within approximately 6-8 weeks of application.
- Successful applicants will receive a letter from CITS.
- Unsuccessful applicants will be notified via email.

2.4 Application Periods

Applications are open all year round.

3. Payment

3.1 Payment Allocations

Successful applicants will receive the following payments, based on their region of residence and performance category:

Cat	Kimberley	Pilbara	Gascoyne	Mid West	Goldfields	Great South	Wheatbelt	South West	Peel
1	1000	1000	1000	900	900	900	500	500	400
2	900	900	900	800	800	800	400	400	350
3	1000	1000	1000	900	900	900	500	500	400
4	800	800	800	600	600	600	300	300	250
5	600	600	600	400	400	400	200	200	150

4. Terms and Conditions

Applicants must read and agree to the Terms and Conditions in the Athlete Travel Subsidy Scheme online application form before applying.

CITS reserves the right to randomly audit successful athletes as outlined in the terms and conditions.

5. Further information

To discuss your application or for any assistance, please contact your [regional office](#).

<p>Gascoyne Office 15 Stuart Street, Carnarvon WA 6701 PO Box 135, Geraldton WA 6531 Telephone 08 9941 0900 gascoyne@CITS.wa.gov.au</p>	<p>Mid-West Office Level 1, 268-270 Foreshore Drive, Geraldton WA 6530 PO Box 135, Geraldton WA 6531 Telephone 08 9956 2100 midwest@CITS.wa.gov.au</p>
<p>Goldfields Office 106 Hannan Street, Kalgoorlie WA 6430 PO Box 1036, Kalgoorlie WA 6430 Telephone 08 9022 5800 goldfields@CITS.wa.gov.au</p>	<p>Great Southern Office 22 Collie Street, Albany WA 6330 Telephone 08 9892 0100 greatsouthern@CITS.wa.gov.au</p>
<p>Kimberley Office (Broome) Unit 2, 23 Coghlan Street, Broome WA 6725 Telephone 08 9195 5749 kimberley@CITS.wa.gov.au</p>	<p>Pilbara Office Karratha Leisureplex Dampier Highway PO Box 941, Karratha WA 6714 Telephone 08 9182 2100 pilbara@CITS.wa.gov.au</p>
<p>Peel Office Suite 94, 16 Dolphin Drive, Mandurah WA 6210 PO Box 1445, Mandurah WA 6210 Telephone 08 9550 3100 peel@CITS.wa.gov.au</p>	<p>South West Office 80A Blair Street, Bunbury WA 6230 PO Box 2662, Bunbury WA 6231 Telephone 08 9792 6900 southwest@CITS.wa.gov.au</p>
<p>Wheatbelt Office (Northam) 298 Fitzgerald Street, Northam WA 6401 PO Box 55, Northam WA 6401 Telephone 08 9690 2400 wheatbelt@CITS.wa.gov.au</p>	<p>Kimberley Office (Kununurra) Kununurra youth Hub, Rod Hodnett Drive, Kununurra WA 6743 PO Box 1476, Broome WA 6725 Telephone 08 9195 5750 kimberley@CITS.wa.gov.au</p>