

Liquor Licence Application

Instructions

Lodgement

- For details of the lodgement process including the prerequisites and FAQs please see the [lodgement guide](#) for the specific application you are lodging.
- For help with the portal please click on the Help link in the top right corner.

Navigation

- DO NOT use the web browser buttons to move between pages or sections as this will cancel the form.
- Use the section heading links on the left or the Next button below each page to navigate to the next section.
- All fields with a red * are mandatory.
- All mandatory or invalid values will be shown in red with a message.
- New sections might appear/disappear based on how you answer certain questions.

Saving the form

- If at any time you would like to stop filling in this form you can save it by clicking the Save button below the form.
- If the form is left idle on a page for longer than 30 minutes the application will close and will not be saved.

Cancelling the form

- To Cancel the lodgement of the form, navigate away from it by closing the browser window or following a different link on the menu.

Progress

- The sections bar on the left give an indication of your progress.

Applicant Details

Details of the applicant applying for the grant of a liquor licence.

Applicant Ref	Category	Type
346336	Organisation	Body Corporate
Name		
BJ Cahoots Pty Ltd		
Address		
PO Box 414 WEST PERTH WA 6872		
Please specify the contact person for this application, including a contact number and email.		
Contact Person Name	Email	
Susan Nicholson	susan@luxlegal.com.au	
Telephone	Mobile	
08 6384 5484		

Existing Liquor Licence

Is an existing liquor licence currently attached to the premises?

☐ Yes ☒ No

Licence Type

Where is the proposed premises situated?

- ☒ Western Australia (excluding Christmas and Cocos Islands)
- ☐ Christmas Island
- ☐ Cocos Island

Please select below the type of licence you wish to apply for.

Special Facility Licence

What is the purpose for which the Special Facility Licence is required?

- ☐ Amusement Venue
- ☐ Auction
- ☐ Bed and Breakfast
- ☐ Catering
- ☐ Education and Training Course
- ☐ Education and Training Institution
- ☐ Foodhall
- ☐ Online Wine Sales
- ☐ Packet / Transport
- ☐ Reception or Function Centre
- ☐ Room Service Restaurant
- ☐ Sports Arena
- ☐ Theatre or Cinema
- ☐ Tourism
- ☒ Works Canteen

If the liquor licence is granted are you able to commence trading immediately?

- ☐ Yes
- ☒ No

Trading Hours

The trading hours for each Special Facility Licence are determined by the Licensing Authority.

Please specify the proposed trading days and hours that you wish to operate under the licence.

From	to	To	Ancillary to a meal?
Monday		Sunday	☐ Yes ☒ No
☒ Period	Start	End	Area
☐ Anytime	5:00:00 am	7:00:00 am	☐ Metro
☐ Anytime to a lodger			☒ Non-Metro
From	to	To	Ancillary to a meal?
Monday		Sunday	☐ Yes ☒ No
☒ Period	Start	End	Area
☐ Anytime	4:30:00 pm	8:30:00 pm	☐ Metro
☐ Anytime to a lodger			☒ Non-Metro

Ongoing Extended Trading Permits

Do you wish to also apply for an Ongoing Extended Trading Permit in relation to this application?

- ☐ Yes
- ☒ No

Premises Details

Please specify the details of the premises to be licenced.

Enter proposed trading name below (if unknown please enter To Be Advised).

Trading name

Saltbush Pastoral Company

Premises address

227 Mount Monger Road,
Emu Flat WA 6431

Is the premises owned by the applicant?

☐ Yes ☒ No

Please attach a Certificate of Title or Certificate of Survey.

Certificate of Title.pdf 512 KB

Please confirm the applicant will have exclusive possession of the proposed premises to be licensed (Extended Trading Permit area excluded).

☒ Yes ☐ No

Are there any payments made to any other entity in relation to the turnover of the business?

☐ Yes ☒ No

Please note that should the licence be granted and the licensee no longer has exclusive tenure of the licensed premises all rights to the licence will terminate pursuant to s37(5) of the Act.

Section 40 (Certificate of Local Planning Authority)

A section 40 Certificate of Local Planning Authority or Development Approval specifying the type of liquor licence sought is required to be lodged prior to the determination of the application, unless the licensing authority otherwise determines.

Are you able to provide a section 40 certificate or Development Approval now as part of this application?

☒ Yes ☐ No

Please attach a section 40 certificate and / or Development Approval.

Section 40.pdf 2 MB

SUBMISSIONS

Please note that the Department may request the lodgement of Public Interest Assessment submissions upon assessment of the application, if deemed necessary.

SUBMISSIONS

Please describe the manner of trade.

Refer Section 46 Submissions lodged with the application.

Mandatory Training Requirement

An applicant must provide evidence of training as detailed in the Director's policy on Mandatory Training.

Please attach training certificate.

Certificate of Completion_Brendan Jones.pdf	179 KB
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Harm Minimisation

Please attach a harm minimisation document as per the [Director's policy on Harm Minimisation](#).

Attach harm minimisation document below

Harm Minimisation Plan.pdf	384 KB
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Section 46 Submissions

Attach section 46 submission below

Do you wish to attach a section 46 submission?

☒ Yes ☐ No

Attach section 46 submissions below

Section 46 Submissions.pdf	4 MB
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Plans

Plans of the proposed premises are required to be lodged with the application in order for the licensing authority to define the area in which the sale, supply and in some cases, the consumption of liquor will occur if the licence is granted (section 66). Please refer to [Standards of Licensed Premises](#)
Please click on the Select File button below to select the file you wish to upload.

The acceptable formats for uploading documents are:

- Portable Network Graphics (.png)
- Joint Photographic Experts Group (.jpg)
- Graphics Interchange Format (.gif)
- Portable Document Format (.pdf)

Attach Plans and Specifications below

Plan_Floor Plan SBC 1693 A 003_B.pdf	186 KB
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Attach Plans and Specifications below

Plan_Site Plan SBC 1693 A 001_D.pdf	713 KB
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Attach Plans and Specifications below

Plan_Elevations SBC 1693 A 004_B.pdf	168 KB
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Packaged Liquor

Would you like to seek permission to sell packaged liquor to workers and their guests?

☒ Yes ☐ No

Please provide a brief submission outlining the quantity restrictions per person.

For packaged liquor sales the Applicant will only offer single serve drinks, limited to 6 per purchase (refer Section 46 Submissions clause 4.2(g))

Document Submissions

Below is a list of documents that need to be lodged with your application (including documents already attached). In order to progress your application as efficiently as possible you are strongly encouraged to attach all required documents shown below.

Save this form if you need to obtain electronic copies of any documents not yet attached. If you are unable to obtain electronic copies you will need to submit the required documents by mail or in person however, this may cause a delay to the processing of your application.

	Number of Files	Size in bytes
Section 40 Certificate ☒	1 files	2.257265E6 bytes
Training Certificate ☒	1 files	183407 bytes
Harm Minimisation Submissions ☒	1 files	394227 bytes
Plans ☒	3 files	1.094798E6 bytes

Declaration

Is there any other information you wish to provide in support of this application?

☐ Yes ☒ No

Is there any other supporting documents you would like to attach?

☒ Yes ☐ No

Default Category for all files

Attach supporting documents below.	Category
Business name search_Saltbush Pastoral Company.pdf229 KB	Submissions
Attach supporting documents below.	Category
Change of name Janie Jones.pdf317 KB	Submissions

The applicant declares that all the information in this form and any supporting documentation is true and correct and no relevant information has been omitted.

Signatory full name	Position of Signatory
Susan Nicholson Lux Legal	Solicitor for the Applicant

No work will be undertaken on the application until payment has been received. If the fee is paid after the application is lodged, the lodgement period is counted from the day the fee is paid.

In addition, it is recommended to save your application before submitting it to ensure that you don't lose any of your information in an unfortunate event.

Once saved, click **Submit** below to proceed to the Payment section.

Submitted By	Submitted On
luxlegalwa	13/2/2026